

GREAT BEND CITY COUNCIL MEETING

December 6, 2021

6:30 p.m.

Location – City Hall Council Chambers

The Council meeting will be livestreamed for public to view on our city council Facebook page, <https://www.facebook.com/gbcitycouncil/>.

AGENDA

Members present:

__ Mayor Cody Schmidt	__ Councilmember Cory Urban
__ Councilmember Kevyn Soupiset	__ Councilmember Lindsey Krom-Craven
__ Councilmember Brock McPherson	__ Councilmember Junior Welsch
__ Councilmember Alan Moeder	__ Councilmember Davis Jimenez
__ Councilmember Jolene Biggs	__ Clerk/Finance Director Shawna Schafer
__ Administrator Kendal Francis	__ Attorney Allen Glendenning

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on November 15, 2021.
- b) **Claim's Warrant Register 12-6-21:** Covering 2021 bills to date.
- c) **Payroll Register P/R 11-19-21 & 12-3-21:** Covering payroll ending November 13, 2021, in the amount of \$456,718.50 and payroll ending November 27, 2021, in the amount of \$344,506.07.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.

1. **Service Awards:** Human Resource Director Randy Keasling will present the service awards to employees.

D. NEW BUSINESS

- 2. Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

- 3. Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

- 4. Economic Development Report:** Economic Development Inc. President Sara Hayden will present her monthly report.

Recommendation: Informational item.

- 5. Police Station Bond Issuance Ordinance No 4381:** The Governing Body will need to pass an ordinance authorizing the issuance of General Obligation Bonds for the new police station. Attached is a draft of the ordinance. Bids will be accepted until 11:00am on December 6, 2021. After bids are received, a final version of the ordinance will be prepared and provided at the council meeting. David Arteberry with Stifel, Nicolaus & Company will report.

Recommendation: Motion to adopt Ordinance No 4381, authorizing the issuance of general obligation bonds.

- 6. Police Station Bond Details Resolution 120621-A:** The Governing Body will need to pass a resolution authorizing the form and details of the general obligation bonds. Attached is a draft of the resolution. Bids will be accepted until 11:00am on December 6, 2021. After bids are received, a final version of the resolution will be prepared and provided at the council meeting. David Arteberry with Stifel, Nicolaus & Company will report.

Recommendation: Motion to approve Resolution No 120621-A, authorizing the form and details of the general obligation bonds.

- 6. Abatements:** Code Enforcement Art Keffer will present abatements.

Recommendation: Take action on abatements.

- 7. Master Fee Schedule:** The City's executive team desires to implement an annual review of all fees that the city charges to ensure that they remain current and relevant. Currently, those fees are disbursed throughout the Code of Ordinances, obscuring them, and significantly hampering the team's ability to

adequately review them. Best practice is to compile all fees into a Master Fee Schedule resolution, which allows for ease of review and adjustment. City Administrator Kendal Francis will report.

Recommendation: Motion to adopt Ordinance No 4382, authorizing the Governing Body to set certain fees by resolution. Motion to adopt Ordinance No 4383, amending fees to comply with resolution.

8. **Senior Center Bathroom Remodel:** We recently advertised for bids to remodel the bathrooms in the city-owned building that houses the Great Bend Senior Center to make them ADA compliant. We received 1 bid from Brentwood Builders in the amount of \$58,456. We have the funding available from the direct reimbursement of CARES funds. City Administrator Kendal Francis will report.

Recommendation: Motion to approve the bid from Brentwood Builders for \$58,456 for the remodel of the Senior Center Bathrooms.

9. **Executive Session:** The Governing Body would like to recess to executive session to discuss an individual employee's performance pursuant to nonelected personnel.

Recommendation: A motion to recess to executive session for a period of ____ minutes to discuss an individual employee's performance pursuant to the non-elected personnel exception, K.S.A 75-4319(b)(1). The regular meeting will resume at __:___p.m.

ADJOURNMENT

WORKSESSION AGENDA 12/06/2021

1. Public Safety Retirement